

APA RI 2026 Awards Submission Requirements

Submit to: hdurfee@barrington.ri.gov no later than 4:30 pm, Friday, January 16, 2026

The following items are required to be considered for an APA-RI Award:

- **Award Nomination Form**
- **Summary** of the plan, project, or person being nominated and why you think an award is deserved. The summary can be as short or as long as you wish. But offer enough information for the Awards Committee to evaluate the nomination based on: innovation; comprehensiveness; transferability; quality; collaboration and inclusivity; and likelihood for implementation.

To support a nomination, as applicable, provide **supporting information** that will help the Awards Committee make its decision, such as:

- Copy of planning report or product that presents the project.
- Slides or photos that best represent the project.
- Audio or video presentation (e.g., link to a YouTube video).
- Website link of the project.
- Other materials that best describe the plan, project, or person.

Eligibility:

- Nominations must represent projects, issues, or people in Rhode Island (in whole or part).
- Any person or organization may submit a nomination. Nominators do not have to be APA members. Non-APA members in allied fields are eligible to receive awards.
- The work must represent an ongoing program or project or have been completed within one (1) calendar year preceding the award year (except for the Implementation Award).
- Members of the APA-RI Awards Committee are not eligible to submit or receive awards.
- Nominators should select the most appropriate category for each submission, either from the list of award categories or a category of your own.
- The APA-RI Awards Committee will judge each nomination solely on information contained in the submitted package and has the option of transferring a submission to a different category or requesting additional information before deciding.
- The APA RI Awards Committee may select one or more winners (or no winners) from each category, depending upon the submissions made.
- Self-nominated projects are welcome.

Submittal format: Email only. Preferred format is a single, .pdf formatted file. However, any easily viewable electronic format is acceptable.

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