



# 2026 APA-WI PLANNING EXCELLENCE AWARDS APPLICATION FORM

This is a fillable form. All sections must be complete.

|                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------|
| Name of nominated project or plan<br><i>(the project or plan name listed above will be used on the awards plaque, should this nomination be selected).</i>                                                                                                                                                                                                                             |                                                        |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                     |
| Location of nomination (municipality, town or county)                                                                                                                                                                                                                                                                                                                                  |                                                        |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                     |
| Identify communities, firms, agencies, or individuals to be listed on the award plaque in the space below. Attach seperate page if needed.                                                                                                                                                                                                                                             |                                                        |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                     |
| Award Category (Select only one)                                                                                                                                                                                                                                                                                                                                                       |                                                        |                                                     |
| <input type="checkbox"/> Best Practice Innovation                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Urban Design                  | <input type="checkbox"/> Student Project Individual |
| <input type="checkbox"/> Implementation                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Economic Development Planning | <input type="checkbox"/> Media                      |
| <input type="checkbox"/> Spark Award                                                                                                                                                                                                                                                                                                                                                   |                                                        |                                                     |
| Application Requirements                                                                                                                                                                                                                                                                                                                                                               |                                                        |                                                     |
| <p>Kindly check off the application requirements on the next page to help ensure a completed application. The following requirements are mandatory. If any item is omitted, the application will not be considered. Nomination submittal should be organized by each of the numbered sections below.</p> <p>All submittal requirements are to be submitted by the awards deadline.</p> |                                                        |                                                     |



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***Please check all applicable items below.***

- ☐ 1. 2026 APA-WI Awards Application Form
- ☐ 2. Explanation of how the nomination meets the judging criteria for the category. Two (2) page maximum.
- ☐ 3. One to three (1-3) letters in support of the nomination, signed and on letterhead (or include signer's contact information). Each letter to be one (1) page maximum.
- ☐ 4. A summary of the document, tool, project, individual, or media. Two (2) page maximum.
- ☐ 5. Five (5) PowerPoint slides about the project, in .pptx format.
- ☐ 6. Bulleted talking points for each slide (what you would like your fellow planners to know about your project should it win an award).
- ☐ 7. Digital file of the adopted/approved plan or planning tool (not required for the individual and Media categories). Links are encouraged in lieu of a pdf file but either are acceptable. Select one:
  - PDF. Keep as separate file from the nomination submittal.
  - Link to document. Include hyperlink in Section 7 of the nomination submittal.
- ☐ 8. Additional information for individual and Media Categories only:
  - Individual Category
    - a. One (1) portrait of the individual nominee in .pdf or .jpg format
  - Media Category
    - a. One (1) essay, document, article, article series, or transcript that best represents the nomination. The text and any associated images should be provided in .doc or .jpeg formats.
- ☐ 9. **[Optional]** Supplemental materials: Materials that add additional support to your nomination, and may include press clips, posters, fact sheets, videos, news broadcasts, websites, and/or photos. Supplemental material is encouraged to be provided as links and included within the page allotment of the nomination submission. The Jury is encouraged, but not required, to review the supplemental material, and understand that the page limitations are in place to ensure reasonable review effort by each Juror. One (1) page maximum.



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|                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| I nominate (name of nominated project or plan):                                                                                                                                                                                                                                                                                                                                                                 |             |
| <br><br><br><br><br><br><br><br><br><br>                                                                                                                                                                                                                                                                                                                                                                        |             |
| CONTACT INFORMATION OF NOMINATOR (PLEASE USE FILLABLE FORM OR PRINT):                                                                                                                                                                                                                                                                                                                                           |             |
| Name:                                                                                                                                                                                                                                                                                                                                                                                                           | APA Number: |
| Organization:                                                                                                                                                                                                                                                                                                                                                                                                   | Email:      |
| Mailing Address:                                                                                                                                                                                                                                                                                                                                                                                                | Phone:      |
| How are you associated with this nomination?                                                                                                                                                                                                                                                                                                                                                                    |             |
| <br><br><br><br><br><br><br><br><br><br>                                                                                                                                                                                                                                                                                                                                                                        |             |
| <i>I hereby certify that the work nominated hereby was undertaken and completed by the parties credited in the awards application, and meets the eligibility requirements set forth above.<br/>I understand that any nomination that fails to meet any of the nomination requirements may be disqualified and that APA-WI may ask awardees to consider doing a session on their projects at the conference.</i> |             |
| Signature of Nominator                                                                                                                                                                                                                                                                                                                                                                                          | Date        |