

FY2026 __LGBTQ and Planning Division__ WORK PLAN

Objective	Actions/Tasks (all items = \$0 unless otherwise noted)	Parties Responsible	Budget	Budget Line Items Included
Goal: Increase and diversify communication with division membership				
Objective: Increase digital communication and engagement with division membership.	Update new website platform with current division information	Communications Director and Secretary/Treasurer		
	Create and implement a strategic plan for digital communication and engagement	Communications Director and Secretary/Treasurer	\$ 1,222	Communication Programs (email, video conferencing), Newsletter Program, Division Branded Merch
Objective: Complete a membership survey to identify member needs for future goal and action setting	Recruit volunteers for a task force to create and monitor a biennial membership survey	Secretary/Treasurer		
	Synthesize survey data to be presented to the Division and used to inform division initiatives	Membership Survey Taskforce		
Goal: Increase and diversify engagement with division membership				
Objective: Be of more value to the intersectional groups under the LGBTQ+ Umbrella	Recruit volunteers for the creation of an Equity, Diversity, and Inclusion task force to identify gaps in current Division services and seek input from members on what they want to see/experience	Chair		
Objective: Engage Students in the Division	Reactivate the Division's student group to inform division leadership on student needs and achievements around engagement, growth, and learning.	Vice Chair		
	Recruit students for the reactivation of the division's student task force	Vice Chair		
	Appoint a student chair to lead the division's student task force and represent student interests on the Executive Committee	Division Chair		
	Seek recommendations from the student task force on programs and services to engage them in the division	Student Task Force		
Goal: Create programming of value to division membership				
Objective: Enhance programming opportunities by and in support of the Division	Explore, Identify, and launch a "Signature Program" for the division	Executive Committee	\$ 1,650	Events Supporting APA LGBTQ and Planning Division, APA Ohio Webcast Membership
	Identify and support direct programming opportunities that can be hosted by or in support of the Division, including partnering with other divisions	Executive Committee		
	Sponsor/support regional and local events that are in support of the Division	Executive Committee		
	Sponsor social and educational events at the National Planning Conference	Executive Committee	\$ 4,175	NPC/Annual Business Meeting, NPC Day of Service/Mobile Workshop, NPC Membership Events (Reception, Dinner, etc), NPC/Annual Business Meeting/Special Meetings Printing
	Sponsor attendance for Division Chair and other member(s) for the National Planning Conference and Divisions Council Fall Business Meeting	Executive Committee	\$ 5,750	Member Training Awards (conference attendance), APA DC Fall Business Meeting (Division Rep), APA NPC Attendance (Division Rep)
American Planning Association Service Fees			\$ 3,630	
Divisions Council Service Fees			\$ 1,210	

Expenses \$ 17,637