

THE ROBERT A. CATLIN/DAVID W. LONG MEMORIAL FELLOWSHIP

Mission Statement of the Planning and the Black Community Division (PBCD) of APA

To provide a forum for planners, administrators, public officials, students, and other APA members to address issues of significance to the Black community; and promote knowledge exchange between members and other organizations, encourage and support professional development among Black planners, and provide career information.

The Purpose:

Named after committed planners and long-standing PBCD members, The Robert A. Catlin/David W. Long Memorial Fellowship is designed to foster an increased interest in the profession of urban planning among Black students. The goal of the Fellowship is to provide students with relevant planning experience and encourage the pursuit and achievement of the growing number of Black graduate students entering the urban planning profession. The goal is to create a critical mass of Black planning professionals who support one another, and provide new perspectives on issues facing the communities that they serve. This fellowship opportunity will provide students a hands-on opportunity to engage and support the mission of PBCD through tailored fellowship project.

Eligibility:

The \$1,500 fellowship is available to Black undergraduate students who have been accepted in an urban planning program for graduate studies and Black graduate students majoring in urban planning or a related field (environmental studies, geography, urban studies, urban policy etc.) Current graduate students may not be in the final semester of their programs. Undergraduate students applying to graduate planning programs must show proof of acceptance and intent to enroll if awarded the fellowship. Students attending Historically Black Colleges and Universities are especially encouraged to apply. The applicant should be in good academic standing and active member of their community. The \$1,500 fellowship will be awarded to the student to cover costs associated with the pursuit of their studies, and will be paid over a three month period during the summer. The fellowship is awarded to a student only one time during their tenure in a planning program.

Application Process:

1. The applicant should submit ONE application package that includes the following materials:
 - ❖ Scholarship Application
 - ❖ Personal Statement
 - ❖ Proof of enrollment in graduate planning program or letter of acceptance to graduate planning program
 - ❖ One Letter of Recommendation
 - ❖ Academic Transcript (Unofficial)

2. A Selection Committee of three to four persons from the PBCD will review applications and determine award winners. Applications will be judged using the following criteria, listed in order of importance: 1) commitment to planning as reflected in personal statement, 2) academic achievement 3) letters of recommendation. All applicants will be notified of their status and the selection committee final decision.



Making Great Communities Happen

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3. The PBCD Chair will announce the name of the award recipient in March 2016.
4. The fellowship will begin on June 1, 2016 and end on or before August 31, 2016. The \$1,500 fellowship will be paid directly to the student in installments of \$500 per month for three consecutive months during the time of service. The fellow shall work to complete a service project as defined by the members of the Executive Committee. Fellowship project examples could include but may not be limited to conference planning, conducting policy research, and coordination of special division related projects. The fellowship project will be tailored in coordination with the award recipient and PBCD.

Deadline:

All materials must be received by the PBCD Vice Chairperson of Programs, via e-mail by **11:59p.m. EST, February, 19, 2016** at the following email address:

planningandtheblackcommunity@gmail.com

The subject line of the email must include the following: "PBCD Fellowship Application"

Application Form



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PART I: APPLICANT INFORMATION

NAME: LAST FIRST M.I. DATE OF BIRTH

() FEMALE () MALE

EMAIL GENDER

CURRENT MAILING ADDRESS

()

CITY, STATE, ZIP PHONE

PERMANENT MAILING ADDRESS (IF DIFFERENT)

()

CITY, STATE, ZIP PHONE

RACIAL HERITAGE AND/OR ETHNICITY

PART II: ACADEMIC INFORMATION

COLLEGE OR UNIVERSITY (APPLYING FROM) CITY, STATE

MAJOR MINOR

CUMULATIVE GRADE POINT AVERAGE EXPECTED GRADUATION DATE

PLEASE LIST ANY ACADEMIC AWARDS, HONORS, AND SCHOLARSHIPS (add additional sheets as needed)

NAME OF AWARD, HONOR, SCHOLARSHIP
DATE

NAME OF AWARD, HONOR, SCHOLARSHIP
DATE

NAME OF AWARD, HONOR, SCHOLARSHIP
DATE

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PART III: EMPLOYMENT AND COMMUNITY SERVICE (add additional sheets as needed)
PLEASE LIST ANY PAID EMPLOYMENT AND COMMUNITY SERVICE, BEGINNING WITH MOST RECENT ACTIVITY.

NAME OF AGENCY OR EMPLOYER	POSITION	DATES OF SERVICE

PART IV: PERSONAL STATEMENT AND ESSAYS

Please write brief essays on the following topics:

1. What interests you about the field of planning? Please describe your professional goals and how your skills and undergraduate or graduate education will be applied to career goals (1 page maximum)
2. There are examples in which planning sometimes hinders timely development in Black communities through perpetual disinvestment, as well as widespread social and economic inequities. Write a letter to future leaders explaining the positive role that planners could and should play in developing and supporting equitable development in Black communities. Be thoughtful, persuasive and candid. (3 pages maximum)

Please save the completed application (**including essays**) in one in .doc, .pdf, .or scanned format with the following naming protocol Lastname_First

PART V: LETTER OF RECOMMENDATION

Please provide a letter of recommendation from a person who would be able to comment on your academic and or professional activities. Please have the person writing the recommendation email it directly to the scholarship review committee. Your name should appear in the subject line of the email. This letter should also be sent to planningandtheblackcommunity@gmail.com.

PART VI: ENROLLMENT VERIFICATION

Please include a scanned copy of your most recent transcript, student identification card and proof of enrollment or acceptance to a graduate planning program (or related field, e.g. urban policy).