Student Representatives Council (SRC)

Executive Committee Roles & Responsibilities

Chair

The Chair of the Student Representatives Council Executive Committee’s role to guide and implement the strategic plan of the SRC Executive Committee. The Chair is also the main representative of student and young professional members of APA - to APA leadership, staff, components, and other members. This is an extremely important role, as the Chair’s ability to communicate and advocate for students and young professionals can largely influence the direction of APA leadership.

Essential Responsibilities:

- Preside at all meetings of the SRC and its Executive Committee including monthly conference calls, in-person meetings, Planning Student Organization (PSO) Town halls.
- Advise APA leadership on student + emerging professional best interests
- Serve as an SRC liaison for strategic APA board and committees
- Serve as bi-directional information channel between APA national leadership and SRC.
- Prepare and present/distribute an Annual Report on the activities of the SRC at the Leadership Plenary at the National Planning Conference each year.
- Provide APA Board with recommendations for student members for appointment to APA Committees/Task Forces
- Keep up-to-date on APA and student activities
- Maintain regular contact with SRC Regional Representatives, PSO Student Representatives and APA staff liaison
- Promote APA and Student Membership and encourage registration of PSOs, and other component groups.
- Create (as needed) committees or working groups of SRC members
- Participate in planning the student activities, programs, and sessions for the National Planning Conference
- Work with SRC and its Executive Committee to create and carry out strategic plans related to issues and topics of interest/concern to student members
- Work with APA staff in ensuring sound control of the student services budget and in allocating the SRC budget
- Cooperate with the Chapter Presidents’ Council and Divisions Council in order to improve services to students and to increase student involvement in APA

In-Person Meeting Requirements:

The SRC Chair will travel to attend quarterly meetings as Chair:

- January: Winter Leadership Retreat, location varies
- April /May: National Planning Conference, location varies
- July: Summer Leadership Retreat, Chicago
- September: Policy and Advocacy Conference, Washington DC

Past Chair

The Past Chair position is held by the most recent past chair of the SRC executive committee. The Past Chair should be available to provide the executive committee with recommendations and guidance based on their experience as the Chair of the SRC and the duties that accompanied that position. Guidance is essential in that scenario to provide stability and a road map for the executive committee that will allow it to accomplish the goals of the work plan.

Essential Responsibilities:

- Attend SRC Executive Committee monthly meetings.
- Serve the SRC Executive Committee in liaison positions and committees as needed.
- Attend the Chapter Presidents Council meeting during the Fall Leadership meetings and the APA Conference in Spring.
- Serve on Student Awards juries and functional committees as needed.

In-Person Meeting Requirements:

- April/May: National Planning Conference, location varies
- September: Policy and Advocacy Conference, Washington DC

Regional Representatives

Regional Representatives are student leaders who work with PSOs to connect them with support available through APA in order to help PSOs realize specific goals they have. Regional Representatives serve as a conduit for student and emerging professional voices to be represented in APA national leadership. Regional Representatives serve as personal touchpoints for students, beyond just another source of emails. Regional Representatives are advocates for student and emerging professional interests and representation in all things APA. In addition to providing feedback from students to APA national leadership, they bring information from national leadership to students, ensuring students and young professionals are aware of relevant APA opportunities and events at the national, state, and regional level.

Regional Representatives should encourage and raise the profile of student accomplishments and concerns. They should support student efforts to collaborate with other APA factions and other PSOs. Regional Reps must make a constant effort to identify gaps in funding, resources, or attention allocated to student APA members that APA can overcome.

Essential responsibilities:

- Attend SRC Executive Committee monthly meetings.
- Serve the SRC Executive Committee in liaison positions and committees as needed.
- Educate student members about APA as a professional organization.
- Provide guidance and support to PSO members. Facilitate learning and collaboration amongst PSOs and organizational growth and support within them.
- Promote the National Conference, regional APA events, Executive Committee events, and other APA functions to PSO representatives.
- Answer students’ questions about APA.
- Represent student interests at leadership meetings at NPC and the Advocacy and Policy Conferences
- Participate in monthly Executive Committee meetings
- Coordinate additional meetings/ work agendas for Functional Committee work
- Keep up-to-date on APA and student activities
- Promote APA and Student Membership and encourage registration of PSOs
- Plan the student activities, programs, and sessions for the National Planning Conference

In-Person Meeting Requirements:
- April/ May: National Planning Conference, location varies
- September: Policy and Advocacy Conference, Washington DC